

	REQUEST FOR QUOTATION
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Dear Sir,

We are pleased to announce that we are executing **Project Name** New Production, as the Main Contractor. This Contract requires works, and you are kindly requested to submit your best and final offer to supply the a/m works according to the following attachments:

1. P.O. Forms
2. B.O.Q
3. Specifications.
4. Drawings.
5. Measurements & payments.
6. Related Clarifications.
7. Schedules (Project Schedule)

Your offer must include the following:

1. Priced B.O.Q. in EGP Currency Including Sales Taxes (In the attached Xls BOQ Sheet).
2. Delivery terms and Duration.
3. Technical compliance sheet with Specs.
4. Confirmation on Project terms of payment
5. Confirmation on the terms and articles.
6. Prequalification.
7. Complete Submittal (samples, technical data sheets, catalogues,..etc)
8. All technical information related to your scope of work.

N.B: Subcontractors shall take our attached subcontract agreement terms into consideration while pricing.

Your offer should be submitted no later than/00/201..., valid for 90 days.

Tel No:+202..... Fax:+202.....

Email:.....

Best Regard,

Eng/.....